

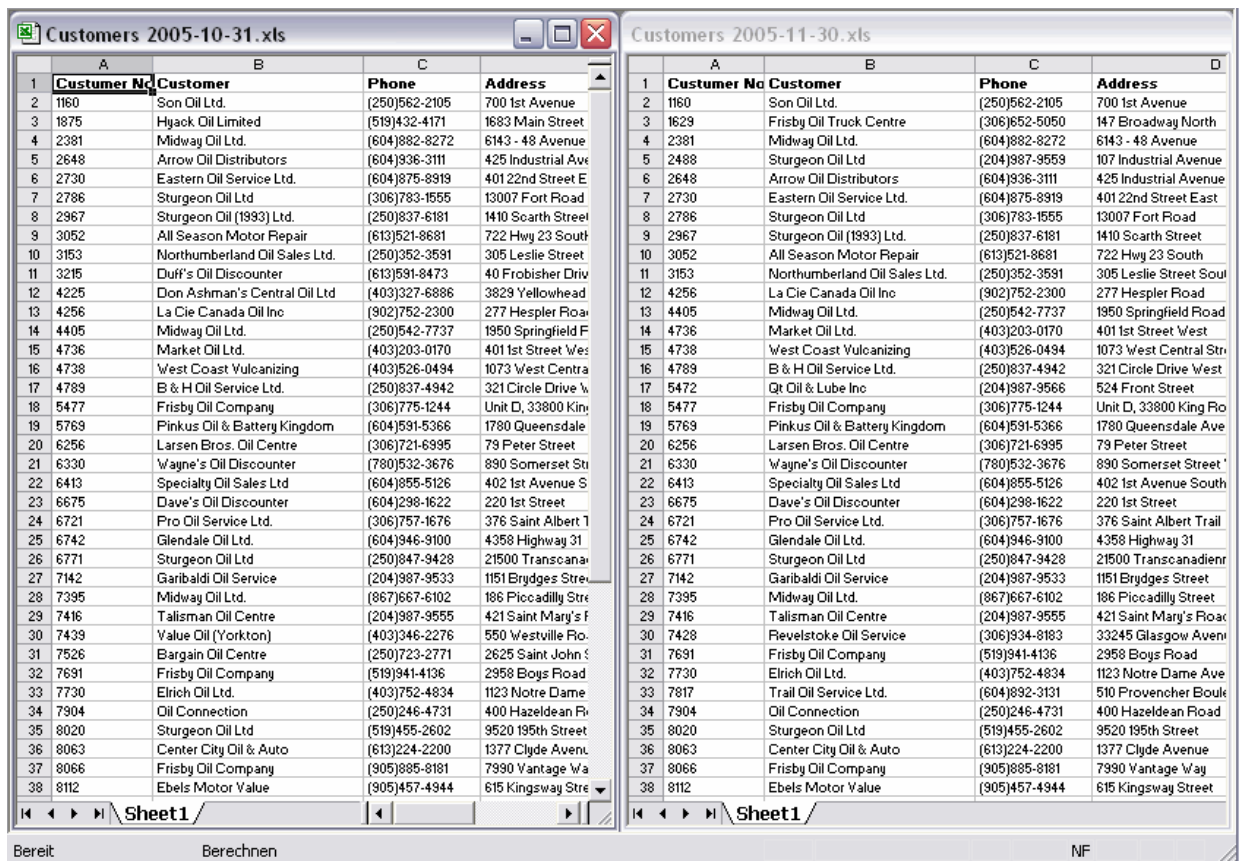
Tutorial

How to determine the rows, which only occur on one spreadsheet?

The following example explains, how to determine with Synkronizer 9.1 the rows, which only occur on one spreadsheet.

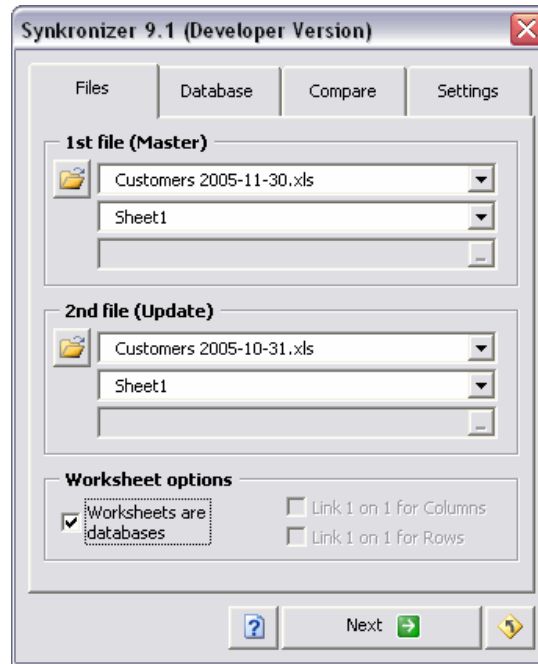
1. Open the two Excel files and verify that both spreadsheets contain a database structure. The columns which contain identical data must contain identical headings. This is important as Synkronizer can only link columns with the same captions (see user manual chapter 2.1.2).

In our example we want compare two customer files (Customers 2005-10-31.xls, Customers 2005-11-30.xls).

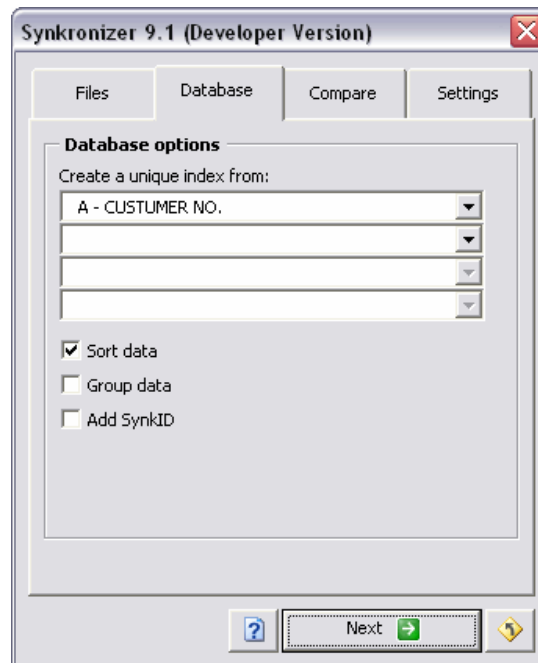


	A	B	C	D
1	Customer No	Customer	Phone	Address
2	1160	Son Oil Ltd.	(250)562-2105	700 1st Avenue
3	1875	Hjack Oil Limited	(519)432-4171	1683 Main Street
4	2381	Midway Oil Ltd.	(604)882-8272	6143 - 48 Avenue
5	2648	Arrow Oil Distributors	(604)936-3111	425 Industrial Ave
6	2730	Eastern Oil Service Ltd.	(604)875-8919	401 22nd Street E
7	2786	Sturgeon Oil Ltd	(306)783-1555	13007 Fort Road
8	2967	Sturgeon Oil (1993) Ltd.	(250)837-6181	1410 Scarth Street
9	3052	All Season Motor Repair	(613)521-8681	722 Hwy 23 South
10	3153	Northumberland Oil Sales Ltd.	(250)352-3591	305 Leslie Street
11	3215	Duff's Oil Discounter	(613)591-8473	40 Frobisher Driv
12	4225	Don Ashman's Central Oil Ltd	(403)327-6886	3829 Yellowhead
13	4256	La Cie Canada Oil Inc	(902)752-2300	277 Hespeler Road
14	4405	Midway Oil Ltd.	(250)542-7737	1950 Springfield F
15	4736	Market Oil Ltd.	(403)203-0170	401 1st Street West
16	4738	West Coast Vulcanizing	(403)526-0494	1073 West Centra
17	4789	B & H Oil Service Ltd.	(250)837-4942	321 Circle Drive West
18	5477	Frisby Oil Company	(306)775-1244	Unit D, 33800 King Ro
19	5769	Pinkus Oil & Battery Kingdom	(604)591-5366	1780 Queensdale Ave
20	6256	Larsen Bros. Oil Centre	(306)721-6995	79 Peter Street
21	6330	Wagne's Oil Discounter	(780)532-3676	890 Somerset Street
22	6413	Specialty Oil Sales Ltd	(604)855-5126	402 1st Avenue South
23	6675	Dave's Oil Discounter	(604)298-1622	220 1st Street
24	6721	Pro Oil Service Ltd.	(306)757-1676	376 Saint Albert Trail
25	6742	Glendale Oil Ltd.	(604)946-9100	4358 Highway 31
26	6771	Sturgeon Oil Ltd	(250)847-9428	21500 Transcanadien
27	7142	Garibaldi Oil Service	(204)987-9533	1151 Brydges Street
28	7395	Midway Oil Ltd.	(867)667-6102	186 Piccadilly Street
29	7416	Talisman Oil Centre	(204)987-9555	421 Saint Mary's Road
30	7428	Value Oil (Yorkton)	(403)346-2276	9520 195th Street
31	7526	Bargain Oil Centre	(250)723-2771	2625 Saint John Street
32	7691	Frisby Oil Company	(519)941-4136	2958 Boys Road
33	7730	Erich Oil Ltd.	(403)752-4834	1123 Notre Dame Avenue
34	7904	Oil Connection	(250)246-4731	400 Hazeldean Road
35	8020	Sturgeon Oil Ltd	(519)455-2602	9520 195th Street
36	8063	Center City Oil & Auto	(613)224-2200	1377 Clyde Avenue
37	8066	Frisby Oil Company	(905)885-8181	7990 Vantage Way
38	8112	Ebels Motor Value	(905)457-4944	615 Kingsway Street

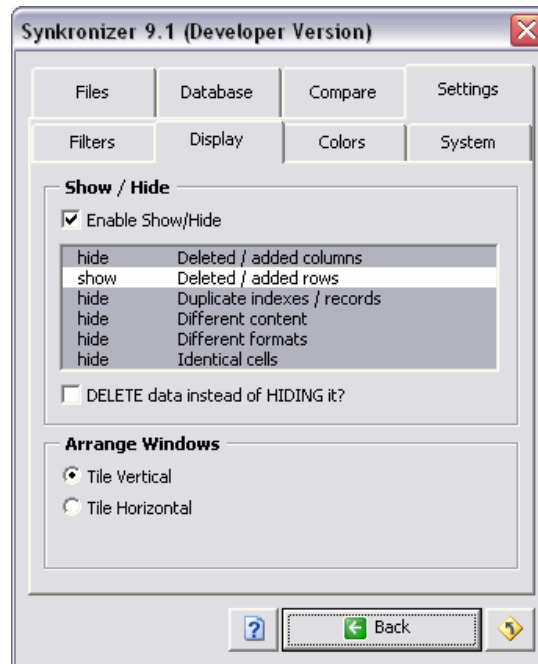
2. Start Synkronizer and open the two files.
3. Mark the spreadsheets as databases.



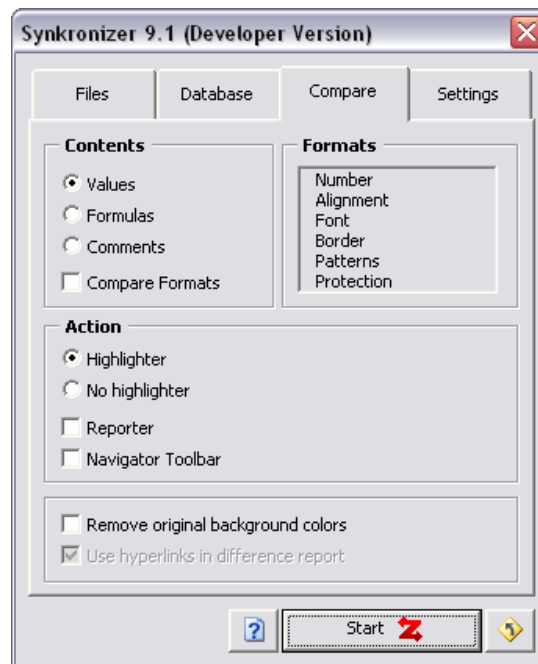
4. Select the section "Database" and enter as primary key the column which contains the identification No. In our example it is the column "Customer No.".



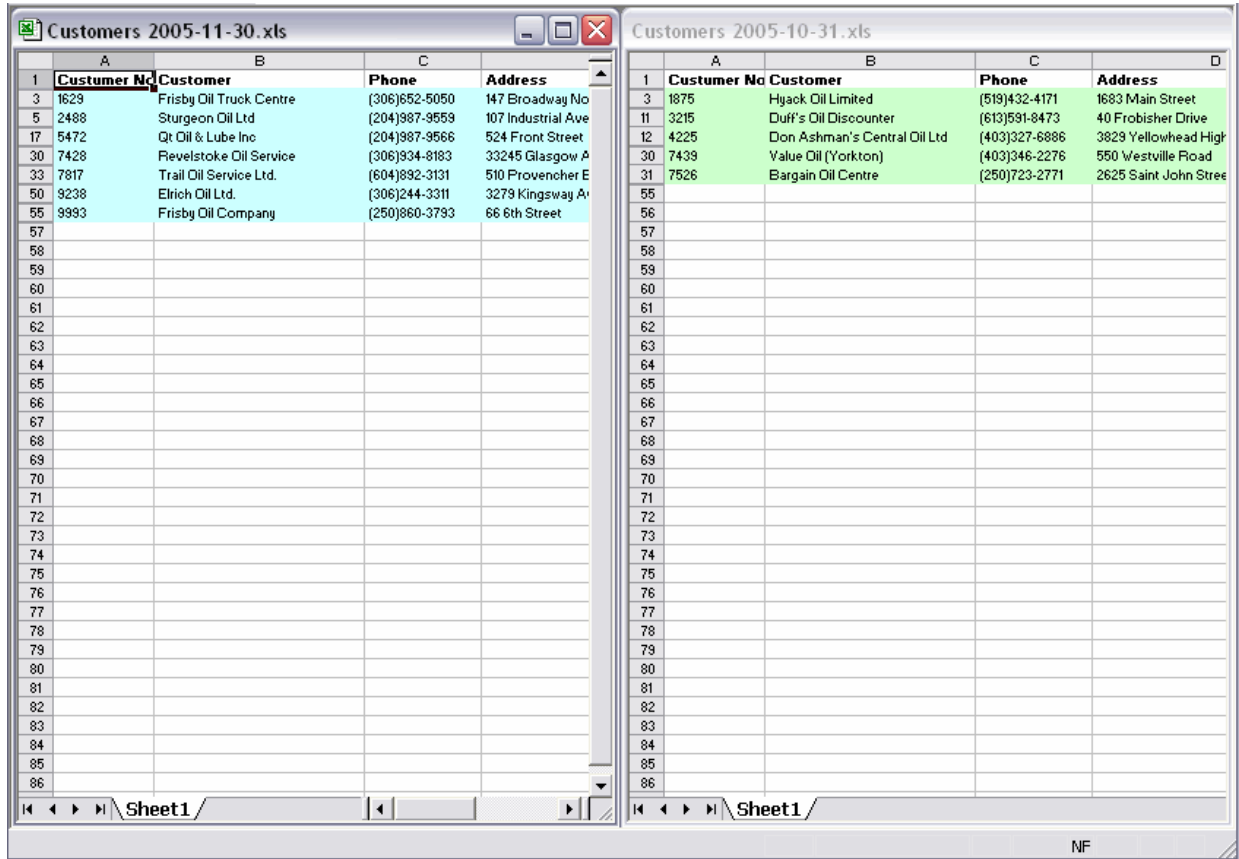
- Pick the tab "Display" and select all elements of the list box except the entry "Unmatched rows". In that case only the deleted and added rows will be visible. If the other rows should be deleted, select "DELETE identical data instead of HIDING it?"



- Select the tab "Compare" and select the action "Highlighter".



7. Click the "Start" button. The rows are displayed, which occur on only one spreadsheet.



	A	B	C	
1	Customer No	Customer	Phone	Address
3	1629	Frisby Oil Truck Centre	(306)652-5050	147 Broadway No
5	2488	Sturgeon Oil Ltd	(204)987-9559	107 Industrial Ave
17	5472	Qt Oil & Lube Inc	(204)987-9566	524 Front Street
30	7428	Revelstoke Oil Service	(306)934-8183	33245 Glasgow A
33	7817	Trail Oil Service Ltd.	(604)892-3131	510 Provencher E
50	9238	Elrich Oil Ltd.	(306)244-3311	3279 Kingsway Av
55	9993	Frisby Oil Company	(250)860-3793	66 6th Street
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12	4225	Don Ashman's Central Oil Ltd	(403)327-6886	3829 Yellowhead High
30	7439	Value Oil (Yorkton)	(403)346-2276	550 Westville Road
31	7526	Bargain Oil Centre	(250)723-2771	2625 Saint John Stree
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